

**MINUTES OF THE REGULAR MEETING OF THE  
BOARD OF PUBLIC WORKS AND SAFETY OF THE CITY OF JASPER  
SEPTEMBER 22, 2015**

The Board of Public Works and Safety of the City of Jasper, Indiana, met in regular session on Tuesday, September 22, 2015, in the Council Chambers of City Hall located at 610 Main Street.

**CALL TO ORDER**

Presiding Officer Mayor Terry Seitz called the meeting to order at 8:00 a.m.

**ROLL CALL**

Clerk-Treasurer Juanita S. Boehm called the roll:

Mayor Terry Seitz	Present
Board member Timothy Bell	Present
Board member David Prechtel	Present

Also present were Police Chief J. Michael Bennett, Street Commissioner Raymond Eckerle, City Engineer Chad Hurm, Personnel/Safety/Loss Control Director Cale Knies, Fire Chief/Code Enforcement Officer Kenneth Hochgesang, Director of Community Development and Planning Darla Blazey, and Clerk-Treasurer Juanita S. Boehm. City Attorney Renee Kabrick was absent.

Clerk-Treasurer Boehm announced that in order to have a quorum for the meeting, a majority of the board members must be present. All three board members were present, which is a majority; therefore, there was a quorum for the meeting.

**PLEDGE OF ALLEGIANCE**

Mayor Seitz invited all those present to join him in reciting the Pledge of Allegiance.

**APPROVAL OF THE MINUTES**

The board members examined the minutes of the regular meeting held on September 8, 2015. Thereafter, a motion was made by David Prechtel and seconded by Timothy Bell to approve the minutes as presented. Motion carried 3-0.

**STORY TIME AT THE RIVER WALK**

Christine Howard, representing the Jasper Public Library, asked permission to use the river walk path and plaza area for a Fall story time walk and pumpkin painting event on Saturday, October 24, 2015 from 11:30 a.m. to 3:30 p.m. which includes setup and teardown times. A story time event was held in July but the pumpkin painting is a new event for them. Howard said they plan to place tables around the gazebo for the pumpkin painting. To avoid getting paint on the plaza surface, they will put drop cloths under the tables. The story time walk involves placing story signs along the path showing pages or pictures from a book that the children can read as they walk the path. Howard asked if they could leave the signs until Sunday in case others want to read the signs after the event is

over. Timothy Bell said he did not see a problem with leaving the signs until Sunday as long as the signs are beside the path and do not interfere with the walking area.

A motion was made by Mayor Seitz and seconded by Timothy Bell to permit the Jasper Public Library to have pumpkin painting and a story time walk on October 24, 2015 from 11:30 a.m. to 3:30 p.m., allow the signs along the walking path to stay until Sunday and as long as a drop cloth is put under the tables. Motion carried 3-0.

### **WIND SONG ESTATES SUBDIVISION**

Robert Durcholz, the developer of the Wind Song Estates subdivision, was present. City Engineer Chad Hurm said last fall the performance bond for this subdivision was extended and milestones for uncompleted improvements were set. Some items were completed but a storm sewer repair and paving still needs to be done. The deadline is October 10, 2015. Durcholz asked for an extension because he cannot get the paving done this fall because the asphalt companies are busy and the asphalt plants will close soon.

Hurm said certain City officials met with Durcholz and set an October 15, 2015 deadline for when the storm sewer, sink hole, and inlet repairs need to be completed. Hurm added that Durcholz is asking to extend the paving deadline until July 10, 2016. Mayor Seitz said Durcholz must adhere to the October 15<sup>th</sup> dates. Seitz added that if the City “called in” the performance bond, the City could not do the paving this year either. Hurm said the letter of credit for this subdivision is for \$211,717.70 and there is about \$150,000.00 worth of work that needs to be done.

A motion was made by Mayor Seitz and seconded by Timothy Bell to have the developer complete the items by October 15, 2015, extend the paving work until July 10, 2016, and keep the City informed of the dates. Motion carried 3-0.

### **MILL WALL PROJECT**

City Engineer Chad Hurm said he contacted four vendors for the mill wall stabilization project but no quotes were received. He recommended discussing what the next steps are.

### **SOUTH MAIN MITIGATION PROJECT**

Lisa Gehlhausen, executive director for the Indiana 15 Regional Planning Commission, said bids for the demolition of three residential properties and one storage building property for the South Main Mitigation project were sought.

City Engineer Chad Hurm said there were eight plan holders but only one bid was received. Hurm then opened the following bid:

Bidder: Knies Construction    Bid amount: \$34,950.00

Hurm then recommended accepting the bid from Knies Construction.

A motion was made by Mayor Seitz and seconded by David Prechtel to accept Knies Construction's bid as long as it meets the specifications. Motion carried 3-0.

### **STREET DEPARTMENT REPORTS**

**Trash truck quotes.** At the September 8, 2015 meeting, the low quote for a trash truck was awarded to Best Equipment for a net price of \$107,603.00 as long as it met the specifications. Street Commissioner Raymond Eckerle reported the quote documents were reviewed and the low quote met the specifications.

**Administrative Assistant.** Eckerle reported that Cindy Hassfurther accepted the conditional offer of employment for the administrative assistant position at the street department.

**Paving update.** Eckerle reported that the Dorbett Street and Terrace Avenue areas were pulled from the 2015 street paving schedule because of the additional cost to do such streets as Sunset Drive. He named the streets they still plan to pave depending upon the final dollar tally.

**Microsurfacing.** Eckerle said microsurfacing is currently going on this week on certain streets.

**Storm sewers.** Eckerle reported that the street department will still do several storm sewer projects this year, weather permitting.

### **HIGH WEED COMPLAINTS**

Fire Chief/Code Enforcement Officer Kenneth Hochgesang reported to the board the names of property owners and the locations that have been cited under 5.12.040 weed removal/notice. The names and locations are as follows:

Owner: Nicholas Hemann  
Location: 2413 Sunset Dr

Owner: Garry and Tamara Hisel  
Location: 522 N Kluemper Rd

### **FIRE PREVENTION WEEK**

Fire Chief Kenneth Hochgesang said October 4-10, 2015 is being recognized as national fire prevention week. He said this recognition started after the Great Chicago fire in 1871. The theme this year is "Hear the Beep Where You Sleep".

### **LEADS ONLINE**

Police Chief J. Michael Bennett asked permission to purchase an online subscription called LeadsOnline for \$2128.00. LeadsOnline is the nation's largest online investigative system used by law enforcement to solve crimes. Bennett said Detective Chambers has been using the system during LeadsOnline's 30-day trial period and he feels it is a worthwhile tool.

A motion was made by David Prechtel and seconded by Timothy Bell to permit the police department to purchase a subscription to LeadsOnline for \$2128.00. Motion carried 3-0.

### **REPORTS**

Mayor Seitz acknowledged receipt of the police activity report.

Fire Chief Kenneth Hochgesang submitted the fire department's fuel and maintenance report.

Police Chief J. Michael Bennett acknowledged that the canine was used 50 times resulting in 21 arrests.

Mayor Seitz reported that the City of Jasper's Halloween trick or treat hours are set for October 31, 2015 from 6:00 p.m. to 8:00 p.m. He reminded participants to only go to houses that have an outside light turned on.

### **HALLOWEEN AT CENTRAL GREEN**

Mayor Seitz said the park department wants to have Halloween at Central Green from 6:00 p.m. to 7:00 p.m. on Sunday, October 25, 2015.

A motion was made by Mayor Seitz and seconded by Timothy Bell to permit the park department to have Halloween at Central Green from 6:00 p.m. to 7:00 p.m. on Sunday, October 25, 2015. Motion carried 3-0.

**ADJOURNMENT.** There being no further business to come before the board, a motion was made by David Prechtel and seconded by Timothy Bell to adjourn the meeting. The motion carried 3-0 and the meeting adjourned at 8:38 a.m.

The minutes were hereby approved \_\_\_\_\_ with X without corrections or clarification this 13<sup>th</sup> day of October, 2015.

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**Mayor Terry Seitz**  
**Presiding Officer**

**Attest:**

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**Juanita S. Boehm, Clerk-Treasurer**